

# Home Office Recovery Plan™

*The Essential Guide to Making Sure Your  
Home Office Survives in the Event of an Emergency*



## Ten Tips for Supplies to Have Ready

- Flashlight and extra batteries (at least one per family member)
- NOAA Weather radio
- Lanterns
- Portable, battery-operated radio and extra batteries (Check that it works and that batteries are the right kind.)
- Portable, battery-operated TV/extra batteries. You can find these for \$20.00. (Optional)
- First Aid Kit:
- Food (non-perishable) -- See Below
- Water (one gallon of water per person per day) -- 2-week supply. (Many say 3 day. In Florida they say 2 week. So, get what you're comfortable with.
- Water -- Also full your bathtub for extra water for additional purposes. Water is so important. You can't have too much!
- Don't forget the fondue!

Yes, this old standby from the 1970's has made a comeback and will definitely come in handy. When the lights go out and there's no power, take out the fondue

It can be easily used to:

- melt cheese, chocolate (my favorite), heat up water (not enough to boil noodles) but hot enough to make soup, coffee or tea.

These are just some items necessary for effective disaster planning.

Visit our site at <http://www.HomeOfficeRecoveryPlan.com> to learn more.